

*Appropriations (Budget)*  
*Budget Estimates FY 1962*  
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Chief, D/GC  
D/GG  
D/GL  
Ch/G/RR


27 April 1960

ORR Budget Submittal - Fiscal Years 1961 and 1962

1. Information from your division for use in the preparation of the Fiscal Year 1961 Operating Budget, the Fiscal Year 1962 Preliminary Estimates, and the Fiscal Year 1962 Office Estimates (Congressional Budget) is required. Your submissions will be in three parts, as listed in Paragraph 3 of attached memo from St/A, and are due in the O/Ch/G by C.O.B. as follows:

- |                          |             |
|--------------------------|-------------|
| a. Fiscal Data           | 6 May 1960  |
| b. Program Information   | 20 May 1960 |
| c. Functional Statements | 3 June 1960 |

2. Attached are copies of the memorandum from St/A calling for information for the budget in which the nature of the desired information is described. Also included are copies of your budget summaries and the functional statements for your use.

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